



## Ronald McDonald House Charities of Southern West Virginia Frequently Asked Questions



### **1. Will a Ronald McDonald House Charities representative attend the event?**

Ronald McDonald House Charities relies heavily on volunteers to achieve its mission. We often have volunteers represent us in the community. If you would like a staff member to represent Ronald McDonald House at your event, we will make our best effort to secure a member for a check presentation and/or to address the attendees.

### **2. Can the Ronald McDonald House Charities provide materials such as brochures, donation forms, giveaways, etc. for my event?**

Yes, with advance notice staff can provide materials suitable for your event and donors. Please note that due to a limited amount of supplies, the amount allocated for an event will be at the discretion of RMHC.

### **3. Can I provide receipts or an acknowledgement letter from RMHC of Southern West Virginia?**

Donations made online or sent directly to RMHC of Southern West Virginia will receive a receipt or acknowledgment letter. We can provide a single acknowledgment letter for the event coordinator and/or organizations. For cash gifts received at the fundraiser, we are able to provide a tax donation card; however, for accounting purposes, we will keep track of how many cards are sent out and will need to collect the remainder of cards not used to present to the appropriate RMHC department.

### **4. If participants donate directly to the RMHC of Southern West Virginia, can staff provide names and amounts donated?**

Ronald McDonald House Charities of Southern West Virginia respects the confidentiality of its donors and will not release their contact information.

### **5. Can I use the Ronald McDonald House Charities' tax-exempt status when purchasing materials?**

Third party fundraisers cannot use the Ronald McDonald House Charities' tax exemption status in conjunction with the event. However, Ronald McDonald House Charities staff can provide a verification letter confirming the organizer's intent to raise funds for Ronald McDonald House Charities. All checks from participants of third party promotions, whether they are local, affiliate-wide or national, must be made out to the third party organization, not Ronald McDonald House Charities of Southern West Virginia

For individuals requesting donations to Ronald McDonald House Charities of Southern West Virginia in lieu of gifts for a special occasion, checks should be made out to Ronald McDonald House Charities of Southern West Virginia and sent with a note stating what promotion it should be applied to.